



Charles E. Schmidt College of Science Third Attempt Request Petition

The FAU Repeat Course policy limits a student to two attempts at taking the same course. Students attempting any course for the third time must obtain authorization from their officially declared college before registering for the course at FAU.

Student Name: _____

Z-Number: _____

Major: _____

FAU Email: _____
(Decisions are sent to this email address)

Telephone Number: _____

*Please be advised that you will need to resubmit a new petition if course is not taken in requested semester.

Term Requesting to Retake: _____

Directions:

- 1: Fill out all sections of this form completely before submitting it. **Incomplete forms will not be reviewed.**
- 2: Attach supporting documentation explaining your reason for the request (if applicable).
- 3: Submit this form to FAU College of Science via email cosadvising@fau.edu.
- 4: Students will be notified by FAU email of the decision.

All submitted documents become the property of the college and will not be returned or saved. Please keep originals and make any necessary copies for your records.

Reason for Request (select one):

___ This is your first request to attempt a lower-division (1/2000 level course(s) for a third time.

___ This is your first request to attempt an upper-division (3/4000) level course(s) for the third time.

Course Retake Information:

Term requesting to retake:

Course Title:

Course Prefix and Number:

(Example) Fall 2020	Organic Chemistry 1	CHM 2210

Academic Self-Assessment

The goal of the Academic Advising meeting will include:

✓	Evaluating current class schedule and making changes as needed,
✓	Identifying obstacles from the previous semester that impacted your academic success
✓	Building a strong relationship between you and your academic adviser.

A. Please complete the chart below to assist you and your adviser in evaluating your current class schedule.

All Previous Repeated Courses	Grade	Current Semester Course

B. In reviewing your academic performance, what obstacles have negatively impacted your grades? Please place an **X** for circumstances that apply to you. In section C, please describe in detail the three most significant obstacles that affected your academic performance.

<u>Academic</u>	
	Ineffective study skills
	Undeveloped time management skills
	Unprepared for exams
	Study methods used in high school doesn't work anymore
	Hard to concentrate/daydreaming
	Difficult classes/not prepared for course level
	Conflict with professor
	Unable to understand course content or find relevance in the course material
	Registered for too many classes
	Did not attend/skipped class
	Uncomfortable/oppressive classroom climate
	Test anxiety
	Writing difficulties
	Reading comprehension

<u>Personal/Other</u>	
	Mental Health
	Financial difficulties
	Health problems
	Use or abuse of alcohol or other substance (s)
	Hard to get out of bed in the morning
	Difficulty sleeping at night
	Lack of motivation
	Excessive time spent online (Social Media, YouTube, Gaming, etc.)
	Over-involved with extra-curricular activities
	Working too much (# Hours/Week)

<u>Major/Career</u>	
	Uncertain about my current major
	Changed major one or more times
	Unsure what jobs are associated with major
	No clear career goals
	Unsure what jobs are associated with major
	Not sure why I am in college
	FAU may not be the place for me

<u>Family/Social Adjustment</u>	
	Roommate issues
	Personal relationship issues
	Interpersonal violence
	Family situation
	Moved away from home/homesick
	Difficulty adjusting to college life
	Hard to make friends/Loneliness
	Interpersonal Violence

Other factors not listed above:

C. Now, explain in detail the three most significant obstacles that affected your academic performance.

Obstacle	Explain each obstacle's impact on your success.	How can you eliminate that obstacle?
1.		
2.		
3.		

D. What academic resources, campus connections or networks have you utilized at FAU (tutoring, student, counseling, Greek life and etc)?

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E. Think about a plan of action for getting the semester off to a strong start. Include meeting with your advisor, instructors, tutoring and other resources. Discuss this plan with your advisor who can offer additional support and resources.

	GOAL	ACTION PLAN (Dates, follow-up meetings, etc.)	AVAILABLE RESOURCES
1.			
2.			
3.			
4.			

Student Signature: _____ Date: _____

Office Use Only:		
FTIC Year/Month:	Earned Credits:	Credits needed to Graduate:
Will Student Reach ECS if course is repeated?	Semester GPA:	Cumulative GPA:
Have or will you need to attend Math Boot Camp?	Redirect Recommendation:	Comments:

Signature of College Representative: _____ Date: _____