

College of Science-3rd Attempt Request

The FAU Repeat Course policy limits a student to two attempts at taking the same course. Students attempting any course for a third time must obtain authorization from their officially declared college before registering for the course at FAU.

Student's Name _____

Z# _____

College/major _____

E-mail _____
Decisions are sent to this FAU email address

Address _____

Local Telephone # _____

Term Requesting to Retake _____

- 1: Fill out all sections of this form completely before submitting. Incomplete forms will not be reviewed.
- 2: Attach supporting documentation explaining your reason for the request (if applicable).
- 3: Submit form to FAU College of Science (SE 308) Boca Raton campus Fax: (561) 297-3388.
- 4: Students will be notified by FAU email of the decision. The usual time frame for notification of decision is 3-5 business days. All submitted documents become property of the college and will not be returned or saved. Please keep originals and make any necessary copies for your records.

Reason for Request (select one):

- This is your first request to attempt a lower division (1/2000 level course(s) for a third time.
- This is your first request to attempt an upper division (3/4000) level course(s) for a third time.

Course information:

Course Prefix and Number

Course Title

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Academic Self-Assessment

The goals of the meeting with your adviser include:

- ✓ Evaluating current class schedule and making changes as needed,
- ✓ Identifying obstacles from the previous semester that impacted your academic success,
- ✓ Building a strong relationship between you and your academic adviser.

A. Please complete the chart below to assist you and your adviser in evaluating your current class schedule.

All previous repeated courses	Grade	Current semester courses

B. In reviewing your academic performance, what obstacles have negatively impacted your grades?

Check all that apply and **circle the top 3** obstacles that have impacted your academic progress.

<p><u>Academic</u></p> <p><input type="checkbox"/> Ineffective study skills</p> <p><input type="checkbox"/> Undeveloped time management skills</p> <p><input type="checkbox"/> Unprepared for exams</p> <p><input type="checkbox"/> What worked in high school doesn't work anymore</p> <p><input type="checkbox"/> Hard to concentrate/daydreaming</p> <p><input type="checkbox"/> Difficult classes/not prepared for course level</p> <p><input type="checkbox"/> Conflict with professor</p> <p><input type="checkbox"/> Unable to understand course content or find relevance in course material</p> <p><input type="checkbox"/> Registered for too many classes</p> <p><input type="checkbox"/> Did not attend/skipped class</p> <p><input type="checkbox"/> Uncomfortable/oppressive classroom climate</p> <p><input type="checkbox"/> Test anxiety</p> <p><input type="checkbox"/> Writing difficulties</p> <p><input type="checkbox"/> Reading comprehension</p> <p><u>Major/Career</u></p> <p><input type="checkbox"/> Uncertain about current major</p> <p><input type="checkbox"/> Changed major one or more times</p> <p><input type="checkbox"/> Unsure what jobs are associated with major</p> <p><input type="checkbox"/> No clear career goals</p> <p><input type="checkbox"/> Not sure why I'm in school</p> <p><input type="checkbox"/> FAU may not be the place for me</p>	<p><u>Personal/Other</u></p> <p><input type="checkbox"/> Financial difficulties</p> <p><input type="checkbox"/> Health problems</p> <p><input type="checkbox"/> Hard to get out of bed in the morning</p> <p><input type="checkbox"/> Use or abuse of alcohol or other substance(s)</p> <p><input type="checkbox"/> Possible learning disability</p> <p><input type="checkbox"/> Difficulty sleeping at night</p> <p><input type="checkbox"/> Pressure, stress, anxiety or tension</p> <p><input type="checkbox"/> Excessive time spent online (Facebook, YouTube, Gaming, etc.)</p> <p><input type="checkbox"/> Over-involved with extra-curricular activities</p> <p><input type="checkbox"/> Lack of motivation</p> <p><input type="checkbox"/> Working too much (# Hours/Week _____)</p> <p><u>Family/Social Adjustment</u></p> <p><input type="checkbox"/> Roommate issues</p> <p><input type="checkbox"/> Personal relationship issues</p> <p><input type="checkbox"/> Interpersonal violence</p> <p><input type="checkbox"/> Family situation</p> <p><input type="checkbox"/> Moved away from home/homesick</p> <p><input type="checkbox"/> Difficulty adjusting to college life</p> <p><input type="checkbox"/> Hard to make friends/Loneliness</p>
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Other factors not listed above:

C. Now, explain in detail the **three most significant obstacles** that affected your academic performance.

Obstacle	Explain each obstacle's impact on your success	How can you eliminate that obstacle?
1.		
2.		
3.		

D. What **academic resources, campus connections or networks** have you utilized at FAU (tutoring, student counseling, Greek, etc.)?

Action Plan for a Successful Semester

E. Think about a plan of action for getting the semester off to a strong start. Include meetings with your adviser & instructors, tutoring, and other resources. Discuss this plan with your adviser who can offer additional ideas.

	GOAL	ACTION PLAN (dates, follow-up meetings, etc.)	AVAILABLE RESOURCES (tutoring, professors office hours)
1.			
2.			
3.			
4.			

Discuss Consequences/Awards Your signature _____

Office use only:

FTIC Year/Month:	Earned Credits:	Credits to Graduate:
Will Student Reach Excess if Course is Repeated?	Semester GPA:	Cumulative GPA:
Have or will you attended Math Boot Camp?	Redirect Recommendation:	Comments:

Adviser Initials _____
Original Copy – Student

Date: _____
Copy – Advisee File