United Campus Ministry Student Advisory Council: UCM-SAC
Constitution and Bylaws
Florida Atlantic University

Article 1. Name
The name of this organization shall be: United Campus Ministry Student Advisory Council (UCM-SAC).

Article 2. Purpose
United Campus Ministry (UCM) exists at Florida Atlantic University for the purpose of assisting the University in its mission of educating the whole person. UCM seeks to create an atmosphere in which individuals are engaged in the active pursuit of intellectual and spiritual truth. The main role of UCM is to coordinate respective ministries on campus. The United Campus Ministry Student Advisory Council (UCM-SAC) will assist UCM by providing formal input from FAU students on the spiritual quality of life on the FAU Campuses. It will advise the UCM Director and UCM Board on issues deemed relevant by FAU students. UCM-SAC shall abide by all FAU regulations and Federal and State laws.

Article 3 – Membership
Membership in UCM-SAC shall be open to all FAU students, staff and faculty.

Article 4. Officers
Section 1 The officers of UCM-SAC shall be President, Vice President, Secretary, ICC representative and Treasurer. The ICC representative may also serve in one of the other offices.
Section 2 In order to be eligible for office, candidates must meet FAU Student Government guidelines. In addition, the officers should be participants in at least one of the UCM affiliated clubs and/or ministries.
Section 3 The officers shall be elected in the Spring semester and take office at the beginning of the Fall semester. Two officers will be chosen to serve as student representatives on the UCM Board.
Section 4 Should a vacancy occur in any office, it shall be filled by consensus of club members.
Section 5 The duties of officers are as follows:
   a. President - chair meetings, organize activities.
   b. Vice President - assist the President and lead the club in the President’s absence.
   c. Secretary - maintain membership records.
   d. Treasurer - maintain budget and financial records of the club.
   e. ICC representative - attend ICC meetings as representative of the UCM-SAC
All officers will be registered FAU students who meet the University’s minimum qualifications for student officers, which is 2.0 GPA and registered in 6 credit hours for undergraduate students and 3 credit hours for graduate students. Efforts will be made to select officers that represent the diverse religious traditions of FAU students, faculty and staff.

Article 5 – Meetings
Section 1 Regular meetings shall be held each month during the academic year.
Section 2 Special meetings may be called the President, or any other officer, in consultation with the club advisor.
Section 3 A quorum for any regular or special meeting shall consist of 10% of the members, with a minimum of 5 present, and two of the five officers. Any decisions affecting the budget of the club must be approved by all of the officers and the club advisor.

Article 6 – Amendments
This constitution may be amended at a regularly scheduled meeting with the requirement that the proposed amendment was circulated to members and officers at least 1 week before the meeting.

By-Laws

I. Religious Rights and Freedoms
The Constitutional rights of students, faculty and staff of all religious beliefs shall be respected by members of the UCM-SAC. Student shall not proselytize those persons of different religious persuasion, but may respond to anyone voluntarily seeking information about a particular religious tradition. The main goal of the UCM-SAC is to encourage students to actively develop personal values and spiritual awareness.
II. Relationship with the UCM Director and Advisory Board

Two of the officers of the UCM-SAC will serve as the formal student representatives on the UCM Board. The Chair of the UCM Advisory Board will normally be the advisor for the UCM-SAC. If the Chair is not eligible or able to serve in this capacity, an advisor will be selected by the UCM Director, with the approval by the UCM Board.

III. UCM-SAC Activities

The UCM-SAC will work closely with the UCM Director to facilitate and coordinate the activities of all UCM sponsored student organizations. It will work with the UCM Board and campus ministers to assess the needs and interests of the student community. It will prepare an annual budget to support its activities and advise the UCM Director in carrying out the duties of the position. Projects and activities of the UCM-SAC will be chosen to draw together students from diverse religious traditions and create common ground to encourage the spiritual and moral development of all FAU students.

Date approved: July 22, 2003